

“A Temporary Authority is not a licence per se. It is merely an authorisation by the Act for a person ... other than the one specified in the licence to sell and supply liquor”.

**Judge Gatley
Chairman Liquor Licensing Authority**

APPLICATION

for

TEMPORARY AUTHORITY

IMPORTANT

Please read the contents of this application carefully and ensure all information is provided. Insufficient information will cost time delays and incorrect advertising will cost extra money. Agency staff will provide assistance towards accomplishing a speedy and efficient issue of the Licence.



NOTES

Please ensure the necessary documents accompany the application and the application is completed in accordance with the following notes:

1. The original application plus one (1) copy.
2. Copy of the Lease Agreement.
3. The Temporary Authority is valid for a period not exceeding 3 months. Successive applications beyond the **second application** will only be granted on the papers provided a **full licence application has been filed**.
4. A recent industry reference or testimonial shall be provided with the first application.
5. Applicants must be aware of the **expiry date of the base licence** for which the Temporary Authority is required. The Temporary Authority **ceases to be valid** upon the expiry of the licence unless the base licence is renewed.
6. Where the Temporary Authority relates to an ON Licence applicants must also complete a **Food Hygiene Registration** transfer.
7. Where the applicant is a Company a copy of the **Certificate of Incorporation** is required.
8. Application fee \$132.00 (inc GST) payable to Napier City Council.

**APPLICATION
for
TEMPORARY AUTHORITY**

1. DETAILS OF APPLICANT

(a) Full name

Address

Suburb Postcode*

*Compulsory

..... Occupation

(b) Postal address for service of documents

(c) Daytime contact name Telephone No:

2. DETAILS OF LICENCE

(a) Type of Licence (*Tick appropriate box*)

ON Licence

OFF Licence

(b) Licence Number

3. DETAILS OF PREMISES

(a) Address

(b) Trading or other name (if any)

4. FURTHER DETAILS

(a) What right, title, estate, or interest does the applicant have in the premises to which the application relates?

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(b) Does the applicant intend to carry on the sale and supply (or delivery) of

liquor personally ?YES/NO

If NO – what is the name, address and occupation of the person through whom the applicant intends to carry on the sale and supply (or delivery) of liquor?

Name

Address

..... Occupation

(c) What are the reasons for the applications?

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5. TAKE OVER DATE:

Dated at this day of 20

.....
Applicant